

Teams – Logistics Information

as at 25/04/24

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1. TRAVEL

1.1. Official Airport and Arrival Information

Lynden Pindling International Airport, Nassau (NAS) is the official Airport.

Arrival in Nassau should primarily be on Thursday 02 May. Those teams planning to arrive prior to 02 May and/or leave after 06 May, please contact:

Mr Lavaughn Burrows

Email: lavaughnburrows63@gmail.com

Mobile: +1-242-449-6398

1.2. Entry Visas

Detailed entry visa information was circulated to Member Federations in March 2024. The list of countries requiring a visa can be found in Appendix of the Circular Letter M/09/24.

1.3. Insurance

All Member Federations are responsible for subscribing to an insurance policy that covers illness and/or injury to any members of their delegation and/or team travelling to and from World Athletics competitions and during the event itself. Furthermore, proof of such insurance is now required in most cases to obtain visas, e.g. in the Schengen area.

Circular M/02/24 specifically dedicated to team insurance coverage for emergency medical costs during the travel and stay abroad for all athletes and officials at 2024 World Athletics Series competitions was issued on 12 February 2024.

2. ACCREDITATION

2.1. Team Accreditation Centres and WA/LOC Administrative Office in Team Hotels

The Team Accreditation Centres (TAC) will be located in:

Atlantis Paradise Island (Athena room) & Super Club Breezes (Ocean view room)

30 April 09:00 – 20:00

01 May 09:00 – 20:00

02 May 09:00 – 20:00

03 May 09:00 – 20:00

04 May 09:00 – 17:00

05 May 09:00 – 17:00

All team members must have a valid identification document (same passport or identity card that was entered in EES) to receive their accreditation.

WA/LOC Administrative Office will be at Super Club Breezes (Yellow Elder room)

- 01 May / 14:00 – 19:00
- 02 May 09:00 – 13:00 / 14:00 – 20:00
- 03 May 09:00 – 13:00 / 14:00 – 20:00
- 04 May TBC
- 05 May TBC

2.2. Accreditation Procedures and Payments

The Team Leader will have to report to the WA / LOC Office at the accreditation centre before collecting his card in order to complete the following formalities:

- LOC Accommodation Invoice
- Travel Reimbursement
- WA Financial Statement
- Statistics matters
- Bibs and Special Passes Collection
- Uniform Check

The Team Leader will be asked to complete the accounting procedures and settle any extra payments (for team members above quota, use of single rooms, extra days, etc.) before collecting the accreditation card, which will be given upon the presentation of a document stating all procedures have been completed.

To shorten procedures and avoid delays, it is strongly advised to settle payment prior to arriving in Nassau. The LOC Finance Team will get in contact with all teams about settling their accommodation invoice in advance of their arrival.

2.3. Quota and Financial Support

The financial Quota by Member Federation, and the financial support offered by WA / LOC, was detailed in the WA M/09/24-Circular Letter. The Quota chart can be found in Appendix.

2.4. Accreditation procedure

All athletes and team officials will need to report to the Team Accreditation Centre to collect their accreditation card. An ID (e.g. passport) will be required to collect the accreditation card.

Team Leaders will need to complete the administrative procedure at the World Athletics and LOC office (see above 2.2) before proceeding to the Team Accreditation Centre to be issued with their accreditation.

In case of arrivals outside the opening times, accreditation formalities must be carried out the next day.

2.5. Loss of Accreditation Card

Personal accreditation badge must be worn around the neck, with the individual photo and name clearly visible, at all times in all public spaces, and must be presented upon request. They are personal and non transferable. The loss or theft of an accreditation card must be reported immediately to the accreditation centre or Competition Information Desk in the hotel. In order to obtain new accreditation, the person in question carrying an appropriate identification document, must request it personally.

Any Accreditation Card found being used by someone who is not its owner will be confiscated and its owner will be subject to sanction including possible ineligibility for his competitive participation in the Competition.

3. ACCOMMODATION

It is important to know that any damage to any rooms or hotel's fixtures, as well as any minibar consumption or use of extra services (room service, laundry, phone calls, etc) will be the sole responsibility of the occupier/Member Federation and must be paid to the hotel prior to check out, as the LOC will not be responsible for any kind of damage charges or personal expenses.

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If the occupier refuses to pay, the due amount will be deducted from the Member Federation's account directly.

3.1. Teams Hotels

The LOC has arranged accommodation for all participants in these 4* hotels:

HOTEL NAME	ADDRESS AND WEBSITE
Super Club Breezes	W. Bay St., Cable Beach, New Providence Island Nassau - 13049, Bahamas Tel. +1-242-327-5356 www.breezes.com/resorts/breezes-bahamas
Atlantis Paradise Island, Coves Resort	P.O. Box N-4777 One Casino Drive Nassau, Bahamas Tel. + 1-242-363-3000 https://www.atlantisbahamas.com/contact

Accommodation contact person: Tarahan Mackey – tmackey@locbahamas.org and tarahan@hotmail.com

Extra Officials (above 55% quota – see Appendix D)

The number of officials that can be accommodated with the team at subsidised rates will be limited to a quota corresponding to 55% of the athletes (see chart in Appendix D). An additional 25% of non-subsidised officials (up to an overall maximum of 80%) will be accommodated in the Team hotels subject to availability.

3.2. Teams Hotels Costs

All Prices per person per day - Full Board	Official Period Check-in 2 May / Check-out 6 May (4 nights)	
	Twin	Single
Athletes in quota	Paid by LOC	150 USD
Athletes above quota and all Officials	250 USD	400 USD

The accommodation invoices will be based on the information (rooming list) provided at the closing date for the Final Entries, with a tolerance of two persons. Payment of extra costs can be made:

- By credit card: MasterCard or Visa
In advance: Bank transfer – please contact Valvaria Smith-Greene
Email: vgreene@locbahamas.org

Dedicated rooms for teams' physiotherapy staff and team meetings will be available at each hotel.

If you need accommodation outside the official period, please contact:

Mr Lavaughn Burrows

Email: lavaughnburrows63@gmail.com

Mobile: +1-242-449-6398

3.3. Teams Hotels Check-in Procedures

Team Leader must report to the World Athletics Information Desk Accommodation Desk, which will be located in the hotel's main reception area, to complete the check in procedure. The accommodation team will confirm the rooming list as previously provided by the Member Federation in Event Entry System (see Circular M/49/21) and then issue the room keys.

Once checked in, the Team Leader will be directed to the 'WA/LOC Administrative Office' to settle any outstanding payment. Once payment has been settled the Team Leader can collect his/her accreditation.

Team Leader must scan the credit card at the main reception desk for the full Team to check-in. Although one credit card may be sufficient (corporate or individual), an alternative card may be requested as well.

3.4. Services in the Teams' Hotels

- Accommodation Desk

For any accommodation related additional queries related to check in, hotel registration and local transport the LOC Travel & Transport Team will be happy to assist you. Please contact them on tmackey@locbahamas.org or tarahan@hotmail.com

- Meeting Rooms

Rooms for meetings are available at team hotels. Rooms can be reserved via the Information Desk, subject to availability.

- Rooms for Treatment (Therapy)

Rooms for Soft Tissue and Physiotherapy will be available within team hotels. Rooms can be reserved via Accommodation Desk, subject to availability.

- Internet access

Wi-Fi will be available in all hotels, please see the Information Desk for the Wi-Fi code.

3.5. Meals

Athletes and Team officials will be provided in the team hotel upon presentation of their Accreditation cards. All meals must be taken in the hotel where the team is accommodated. Meals will be served buffet style and will be similar in both hotels.

Requests submitted after this time will be noted but may not be guaranteed.

4. TRANSPORT

4.1. Airport

Travel from Lynden Pindling International Airport to the Team Hotels takes approximately 20 minutes. Transport will be organised according to the arrival schedule announced in the Final Entries. Please remember to indicate in your Entries whether you will be arriving with, physio

beds or any other oversized luggage so that the LOC can make the necessary transportation arrangements. A welcome desk will be located within the airport arrivals terminal. Clear signage and volunteers will identify the meeting points for transport collection.

4.2. Stadium Orientation Transportation

A stadium orientation tour will be organised on Friday 3 May at 10:30, during which the Technical Delegate, together with the World Athletics and the LOC Competition Staff, will be available to address any matters that the team managers raise. Transportation will be provided and scheduled will be available at the Hotels welcome desks.

4.3. Competition and Training

Transport Schedule to and from the Stadium shall be displayed at the Competition Information desk in the Team Hotels.

5. MEDICAL SERVICES

5.1. General Plan

The LOC will provide medical services during World Athletics Relays Bahamas 2024 in accordance with World Athletics Competition Medical Guidelines and the advice of the World Athletics Medical Delegate. Medical assistance and physiotherapy services will be available at all official event sites and further explained in this chapter.

Accredited athletes and Team Officials will have access to all LOC medical services during the official period of the competition, starting from the 2nd to 6th May. Non-emergency services will be available during specific hours, but in case of needing medical assistance outside of these working hours, the emergency phone number for an on-call physician will be provided. In case of needing medical assistance outside of the official period or for an emergency during the official period Emergency Medical Service will be available 24h under the usual service provision (call 999).

6. ANTI-DOPING CONTROL

Anti-doping control will be conducted in accordance with the World Athletics Anti-Doping Regulations, under the supervision of the World Athletics Anti-Doping Delegate. Additional tests for National or Area Records or for other purposes will be conducted at the request of the relevant Member Federation or Area Association. Their costs will be borne by the relevant Member Federation or Area Association.

7. SAFEGUARDING

Member Federations will be asked to appoint a team official / delegate to be their Team Safeguarding Officer (SO). The SO will be the team's first point of contact for any safeguarding concerns in relation to Team Officials, Athletes and members of the Member Federation's delegation at the WRE Bahamas 24. There will be a World Athletics Safeguarding Officer at the WRE Bahamas 24 to provide support and guidance where necessary. Further guidance will be sent directly to SOs registered via the EES prior to the event. SOs will be asked to do the World Athletics' Safeguarding Essential Course prior to the event which can be found here <https://worldathletics.org/athletics-better-world/safeguarding>